

## **FEES AND PAYMENTS**

Prompt payment of school fees helps put the school in strong financial footing to discharge her responsibilities and obligations. School fees from parents constitute a large percentage of the funds available to the school. Apart from new intakes that are expected to make full payment upon resumption, returning pupils may be granted flexible payment plan as mutually agreed on by the parents and the school.

As a policy, we do not accept any cash payment from parents and guardians, However, the following modes of payment are acceptable.

- ✓ Bank deposit to the school Bank Account displayed below:

BANK: Diamond Access

A/C NAME: HHH Foundation School

A/C No.: 0099301032

- ✓ Online transfer, cheques and bank draft drafted in favour of the school
- ✓ Payment can also be made through Point of Sale (POS) designated at our account office.

Official receipt will be issued after payment has been confirmed.

## **REFUND POLICY**

- No refund will be effected by the school once payment is done.
- If a parent/guardian makes payment twice owing to mistake, the amount will be refunded through the same source or however convenient for the school excluding transaction charges.

## **FINANCIAL RESPONSIBILITY**

By virtue of a parent/guardian registering his/her wards in any of the school sections, he/she has agreed to make full payment of specified fees charged by the school for the programme, whether paying in full or utilizing the installment payment option mutually agreed upon with the school.

## **DISCOUNT POLICY**

- 5% discount will be granted on 2<sup>nd</sup> child enrolled at the school from same family, and must be biological child of the family.
- 10% discount will be granted on the 3<sup>rd</sup>, 4<sup>th</sup> ..... child of the family, and must be biological child of the family.

No discount on transportation fare and other miscellaneous services rendered by the school.